

12 TIPS TO IMPROVE GRANT WRITING SUCCESS AND GET THE FUNDING YOUR ORGANISATION DESERVES

Enjoy reduced anxiety and stress

- ✓ Keep abreast of current and upcoming grants so you don't miss out on opportunities
- ✓ Prepare early – undertake all your preparation with management or committee so that you are ready to go once a relevant grant opens
- ✓ Start the process in plenty of time so you don't rush your application
- ✓ Read the guidelines thoroughly, adhere to instructions, stay within funding limits and complete all questions – phone and talk to grant staff to clarify matters
- ✓ Write clearly using the funder's language in the proposal, demonstrating how you meet the funder's need
- ✓ Explain how your project will make a difference and link to the funders priorities along with regional, state and national strategies if relevant
- ✓ Explain how you will evaluate the results
- ✓ Demonstrate you have the personnel and expertise to complete the project
- ✓ Collaborate if possible for impact and efficiency
- ✓ Prepare a sound budget that includes all the costs and explanations for your costs
- ✓ Have another person to proofread and check that you've attach the required documentation
- ✓ Aim to have the application submitted at least one day before the closing date

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